

**COLLEGE OF VOCATIONAL STUDIES (UNIVERSITY OF DELHI)**  
**TRIVENI, SHEIKH SARAI, PHASE II,**  
**NEW DELHI – 110017**  
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**MINUTES OF THE GOVERNING BODY MEETING HELD ON SATURDAY, THE**  
**4<sup>TH</sup> OF OCTOBER, 2025 AT 11:30 AM.**

A meeting of the Governing Body of the College was held on 4<sup>th</sup> of October, 2025 at 11:30 am in the Committee Room of the College. The following members were present in the meeting:

1. Prof. M.N. Doja	Chairman
2. Prof. Anu Mehra	Treasurer
3. Prof. H.K. Dangi	Member
4. Prof. Mukesh Kumar Mehlawat	Member
5. Prof. Bharti Suri	Member
6. Dr. V.K. Jain	Member
7. Mr. Nawal Kishore	Member
8. Prof. Shiv Kumar Sahdev	Secretary
9. Prof. Anu Satyal	Teachers' Representative
10. Mr. Prateek Kashyap	Teachers' Representative
11. Mr. P.C. Bhatt	Non-Teaching Representative

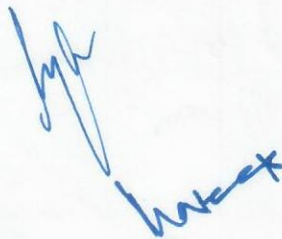
At the outset, the Governing Body welcomed the new members: Prof. H.K. Dangi, Prof. Mukesh Kumar Mehlawat, and Dr. V.K. Jain to the Governing Body of the College.

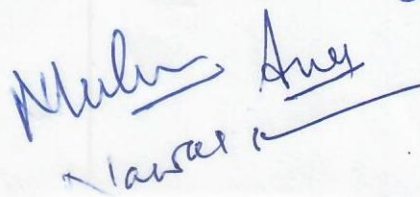
The Governing Body also placed on record its appreciation for the valuable contributions of the outgoing members – Prof. Pushpa Kumar Lakshmanan, Prof. Ravinder Kumar, and Mr. Sumeet Gupta.

  
Secretary

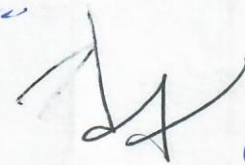


  
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Following the preliminary proceedings, the following agenda items were taken up:

**ITEM NO. 2025 (2) 1:**

**Confirmation of Minutes of the Governing Body Meeting held on 03.02.2025.**

**RESOLUTION:** The Minutes of the Governing Body Meeting held on 03.02.2025 were already circulated among the members of the Governing Body and signed by all the members of the Governing Body. The same were placed on record during the meeting held on 04.10.2025 and confirmed.

**ITEM NO. 2025 (2) 2:**

**To report & approve the confirmation of services of the following faculty members (on regular basis) in the college:**


It is submitted that, with reference to the recruitment advertisement No. CVS/2023/1516 dated 16.03.2023; the following appointments to the post of Assistant Professor in various departments of the college were made on a regular basis, in accordance with the prescribed rules and procedures of the University of Delhi:

Sl. No.	Name	Department	Category	Selection Committee(s) Meeting(s) Date(s)	Date of Joining
1.	Dr. Parwati Kumari	Hindi	PwBD	09.11.2023 to 18.11.2023	20.11.2023
2.	Dr. Neeru	Hindi	SC		20.11.2023
3.	Dr. Mamta Singh	Hindi	SC		20.11.2023
4.	Dr. Shatrughna Kumar Mishra	Hindi	EWS		20.11.2023
5.	Ms. Jyoti Kumari	Hindi	EWS		20.11.2023
6.	Dr. Sonika	Hindi	OBC		20.11.2023
7.	Dr. Jagdish Singh	Hindi	OBC		20.11.2023
8.	Dr. Dinesh Charan	Hindi	OBC		21.11.2023
9.	Dr. Sangeeta Tyagi	Hindi	UR		20.11.2023

  
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Member











Sl. No.	Name	Department	Category	Selection Committee(s) Meeting(s) Date(s)	Date of Joining
29.	Ms. Himanshi Verma	Commerce	OBC	15.02.2024 to 22.02.2024	23.02.2024
30.	Ms. Ekta Singh	Commerce	EWS		23.02.2024
31.	Ms. Aayushi Gupta	Commerce	EWS		23.02.2024
32.	Dr. Shantanu Kumar	Commerce	EWS		23.02.2024
33.	Dr. Anurag Agnihotri	Commerce	UR		23.02.2024
34.	Dr. Priyanka Saroha	Commerce	UR		23.02.2024
35.	Dr. Neeti Hooda	Commerce	UR		23.02.2024
36.	Ms. Navodita Chaudhary	Commerce	UR		23.02.2024
37.	Dr. Ruchi Sharma	Commerce	UR		23.02.2024
38.	Ms. Guneet Gill	Commerce	UR		23.02.2024
39.	Dr. Natasha Tajeja	Commerce	UR		23.02.2024
40.	Dr. Shilpa Garg	Commerce	UR		23.02.2024
41.	Ms. Deepika Mishra	Commerce	UR		23.02.2024
42.	Dr. Nikita Agarwal	Commerce	UR		23.02.2024
43.	Mr. Ankush Kumar Jindal	Commerce	UR		23.02.2024
44.	Mr. Kamal Goel	Commerce	UR		23.02.2024
45.	Mr. Akshay Mishra	Commerce	UR		23.02.2024
46.	Dr. Payal Malani Holani	Commerce	UR		23.02.2024
47.	Ms. Asmita Tyagi	Commerce	UR		23.02.2024

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Sl. No.	Name	Department	Category	Selection Committee(s) Meeting(s) Date(s)	Date of Joining
48.	Dr. Priti Rai	Commerce	UR	15.02.2024 to 22.02.2024	23.02.2024
49.	Ms. Swati Yadav	Commerce	UR		23.02.2024
50.	Mr. Dhairya Dev	Commerce	UR		23.02.2024
51.	Ms. Priyanka Yadav	Commerce	OBC		01.03.2024
52.	Dr. Shankar Singh	English	SC	25.02.2024 to 03.03.2024	04.03.2024
53.	Ms. Vasundra Chaudhry	English	OBC		04.03.2024
54.	Ms. Savita Yadav	English	OBC		04.03.2024
55.	Ms. Tripti Bhati	English	OBC		04.03.2024
56.	Dr. Subodh Kumar Upadhyay	English	OBC		04.03.2024
57.	Mr. Manas Ranjan	English	EWS		04.03.2024
58.	Dr. Pavitra Kumari	English	UR		04.03.2024
59.	Ms. Pallavi	English	UR		04.03.2024
60.	Dr. Adarsh	English	UR		04.03.2024
61.	Ms. Jyoti Saroha	English	UR		04.03.2024
62.	Dr. Priyanka Sharma	English	UR		04.03.2024
63.	Ms. Ananya	English	UR		04.03.2024
64.	Dr. Anjali	English	UR		04.03.2024
65.	Mr. Rakesh Kumar	English	SC		02.07.2024

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Sl. No.	Name	Department	Category	Selection Committee(s) Meeting(s) Date(s)	Date of Joining
66.	Dr. Vikas Yadav	Economics	PwBD	07.03.2024 to 09.03.2024	14.03.2024
67.	Dr. Silpa P R	Economics	SC		11.03.2024
68.	Dr. Lovely	Economics	SC	07.03.2024 to 09.03.2024	11.03.2024
69.	Dr. Nand Kishor Mandal	Economics	OBC		11.03.2024
70.	Ms. Annushri	Economics	OBC		11.03.2024
71.	Mr. Navin Kumar Rai	Economics	EWS		11.03.2024
72.	Dr. Nitisha Sehrawat	Economics	EWS		11.03.2024
73.	Dr. Suman Rani	Economics	UR		11.03.2024
74.	Ms. Mamta Lamba	Economics	UR		11.03.2024
75.	Dr. Kanika Goyal	Economics	UR		11.03.2024
76.	Dr. Aditya Kumar Sharma	Economics	UR		04.04.2024

The overall work performance of the above-mentioned employees has been found satisfactory during their probation period. Further, satisfactory reports with regard to their overall performance were obtained from the respective departments.

Accordingly, their services have been confirmed with effect from their respective dates of joining, upon successful completion of the probation period, in accordance with Ordinance XII, Clause 5(b) of the University of Delhi.

These confirmations shall remain subject to the final outcome of the court cases W.P. (C) 4816/2023 and W.P. (C) 6608/2023, filed before the Hon'ble High Court of Delhi.

**RESOLUTION:** On the basis of the recommendations received from the Teachers-in-Charge/ Senior-most teachers of the respective departments which infers that the overall work performance in respect of the above-mentioned

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faculty members was satisfactory during their probation period; the Governing Body accorded its approval to the confirmation of their services, effective from their respective dates of joining, upon successful completion of the probation period, in accordance with Ordinance XII, Clause 5(b) of the University of Delhi

These confirmations shall remain subject to the final outcome of the court cases W.P. (C) 4816/2023 and W.P. (C) 6608/2023, filed before the Hon'ble High Court of Delhi.

**ITEM NO. 2025 (2) 3:**

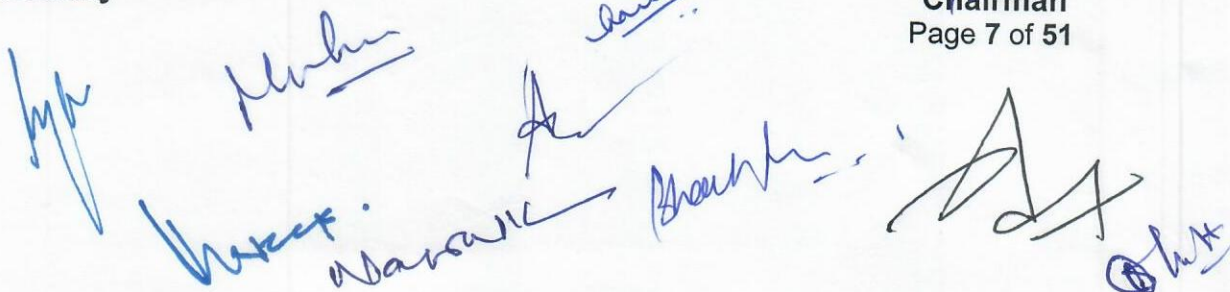
**To report and approve the term extension in respect of the mentioned below**

**Ad-hoc Teachers:**

Sr. No.	Name of Employee	Department	Period of Appointment/ Extension
1.	Ms. Nidhi Mittal	BBE (SFC)	30.11.2024 to 10.12.2024
2.	Ms. Jasleen Kaur Sarpal	BBE (SFC)	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
3.	Mr. Ashish Kumar Jha	Computer Science (SFC)	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
4.	Mr. Dhananjaya Singh	Computer Science (SFC)	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
5.	Ms. Geetika Vashisht	Computer Science (SFC)	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
6.	Dr. Navneet Singh Rana	Computer Science (Teaching Mathematics) (SFC)	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025

  
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Sr. No.	Name of Employee	Department	Period of Appointment/ Extension
7.	Ms. Ruchi Singh	Environment Studies	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
8.	Dr. Radha S. Gulia	Environment Studies	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
9.	Mr. Mrinaal Pingua	History	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
10	Dr. Ravindra Singh Kushwah	Tourism	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025
11	Mr. Avinash Chandra	Tourism	30.11.2024 to 29.03.2025 02.04.2025 to 28.06.2025 01.08.2025 to 28.11.2025

The above mentioned term extensions are hereby reported to the Governing Body for its information and approval.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 4:**

**To report and approve the appointment of following Guest Lecturers and Instructors in the College:**

The following guest lecturers have been appointed in various departments of the College:

Sl. No.	Name	Department	Date of Joining (Commencement of Classes)
1	Mr. Gyan Prakash	Business Economics	05.08.2025
2	Dr. Nancy Yadav	Business Economics	05.08.2025

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**ITEM NO. 2025 (2) 5:**

**To report and approve the term extension in respect of the following non-teaching contractual staff:**

Sr. No.	Name	Designation	Period of Appointment/ Extension
1.	Mr. Kush Sachdeva	MTS Office Attendant	11.03.2025 to 10.09.2025 12.09.2025 to 11.03.2026

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 6:**

**To report and approve the promotion(s) in respect of the following faculty members from the post of Assistant Professor (Stage 1) to the post of Assistant Professor (Senior Scale - Stage 2) under CAS-2018:**

It is submitted that the duly constituted Screening-cum-Evaluation Committees considered the cases of the mentioned below faculty members for their promotion from the post of Assistant Professor (Stage 1) to the post of Assistant Professor (Senior Scale - Stage 2) under CAS-2018:

Sr. No.	Name of the Teacher	Designation	Department	Screening-cum-Evaluation Committee(s) Meeting(s) Date(s)	Date of Eligibility for promotion
1)	Dr. Savita	Assistant Professor	History	03.04.2025	17.10.2023
2)	Dr. Saroj Kumar Ratha	Assistant Professor	History		20.03.2024
3)	Dr. Nilmani Prasad Singh	Assistant Professor	History		14.06.2024
4)	Dr. Vedbrat Tiwari	Assistant Professor	History		17.10.2023
5)	Dr. Abhishek Priyadarshi	Assistant Professor	History		28.06.2024
6)	Dr. Virendra Singh Bithoo	Assistant Professor	History		17.10.2023

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Sr. No.	Name of the Teacher	Designation	Department	Screening-cum-Evaluation Committee(s) Meeting(s) Date(s)	Date of Eligibility for promotion
7)	Mr. Kewal Singh	Assistant Professor	Management Studies	05.04.2025	21.02.2024
8)	Dr. Narender	Assistant Professor	Management Studies		01.11.2023
9)	Ms. Priya Paul	Assistant Professor	Management Studies		23.02.2025
10)	Dr. Manjul Kumar Singh	Assistant Professor	Hindi	08.04.2025	10.11.2024
11)	Dr. Mamta Singh	Assistant Professor	Hindi		24.04.2024
12)	Dr. Sangeeta Tyagi	Assistant Professor	Hindi		14.06.2024
13)	Dr. Dinesh Charan	Assistant Professor	Hindi		14.06.2024
14)	Dr. Neeru	Assistant Professor	Hindi		28.06.2024
15)	Dr. Parwati kumari	Assistant Professor	Hindi		10.11.2024
16)	Dr. Rupesh Kumar Shukla	Assistant Professor	Hindi		20.03.2024
17)	Dr. Pavitra Kumari	Assistant Professor	English	26.08.2025	21.06.2024
18)	Dr. Subodh Kumar Upadhyay	Assistant Professor	English		05.03.2024
19)	Mr. Rakesh Kumar	Assistant Professor	English		03.07.2024
20)	Dr. Anurag Agnihotri	Assistant Professor	Commerce	30.08.2025	21.06.2024
21)	Mr. Raj Bahadur	Assistant Professor	Commerce		24.04.2024
22)	Mr. Mangal Chhering	Assistant Professor	Commerce		24.04.2024
23)	Ms. Aakanksha Nirala	Assistant Professor	Commerce		21.06.2024

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Sr. No.	Name of the Teacher	Designation	Department	Screening-cum-Evaluation Committee(s) Meeting(s) Date(s)	Date of Eligibility for promotion
24)	Dr. Priyanka Saroha	Assistant Professor	Commerce	30.08.2025	21.06.2024
25)	Dr. D Gnyaneswer	Assistant Professor	Commerce		30.06.2024
26)	Dr. Neeti Hooda	Assistant Professor	Commerce		21.06.2024
27)	Ms. Rachna	Assistant Professor	Commerce		21.06.2024
28)	Ms. Navodita Chaudhary	Assistant Professor	Commerce		21.06.2024
29)	Dr. Ruchi Sharma	Assistant Professor	Commerce		31.03.2024
30)	Dr. Vicky	Assistant Professor	Commerce		31.07.2024
31)	Ms. Guneet Gill	Assistant Professor	Commerce		21.06.2024
32)	Mr. Ranjeet Kumar Agarwal	Assistant Professor	Commerce		24.04.2024
33)	Dr. Natasha Tageja	Assistant Professor	Commerce		30.06.2024
34)	Dr. Shilpa Garg	Assistant Professor	Commerce		21.06.2024
35)	Ms. Deepika Mishra	Assistant Professor	Commerce		24.04.2024
36)	Dr. Nikita Agarwal	Assistant Professor	Commerce		21.06.2024
37)	Mr. Ankush Kumar Jindal	Assistant Professor	Commerce		21.06.2024
38)	Mr. Akshay Mishra	Assistant Professor	Commerce		21.06.2024

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Sr. No.	Name of the Teacher	Designation	Department	Screening-cum-Evaluation Committee(s) Meeting(s) Date(s)	Date of Eligibility for promotion
39)	Dr. Payal Malani Holani	Assistant Professor	Commerce	30.08.2025	09.02.2025
40)	Ms. Asmita Tyagi	Assistant Professor	Commerce		02.12.2024
41)	Dr. Nand Kishor Mandal	Assistant Professor	Economics	02.09.2025	11.12.2024
42)	Dr. Silpa P R	Assistant Professor	Economics		21.06.2024
43)	Dr. Vikas Yadav	Assistant Professor	Economics		13.03.2025
44)	Dr. Suman Rani	Assistant Professor	Economics		21.06.2024
45)	Ms. Mamta Lamba	Assistant Professor	Economics		21.06.2024
46)	Ms. Annushri	Assistant Professor	Economics		21.06.2024
47)	Ms. Kanika Goyal	Assistant Professor	Economics		28.09.2024

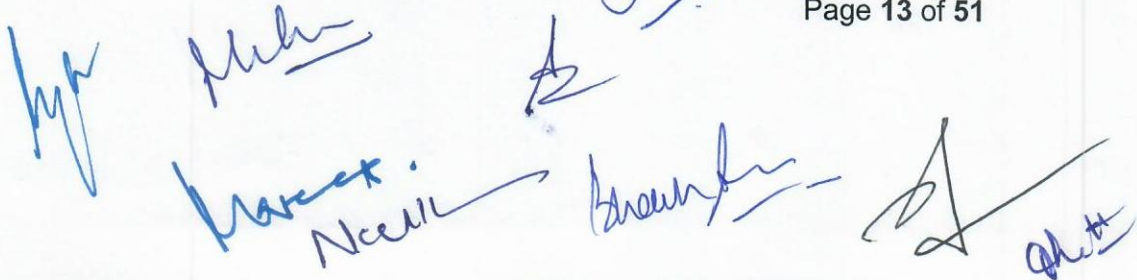
On the basis of information contained in PBAS proforma(s) in respect of the above-mentioned Assistant Professors, the Screening-cum-Evaluation Committee(s) recommended that the above-mentioned Assistant Professors be promoted to the next higher AGP [(from Stage 1 to Stage 2 (Pay Matrix Level 10 to 11)] under Career Advancement Scheme 2018, with effect from their date of eligibility, subject to the approval of the University of Delhi.

These promotions shall remain subject to the final outcome of the court cases W.P. (C) 4816/2023 and W.P. (C) 6608/2023, filed before the Hon'ble High Court of Delhi.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

  
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**ITEM NO. 2025 (2) 7:**

**To report and approve the promotion in respect of the following faculty member from the post of Assistant Professor (Selection Grade – Stage 3) to the post of Associate Professor (Stage 4) under CAS-2010:**

It is submitted that the duly constituted Selection Committee considered the case of the mentioned below faculty member for his promotion from the post of Assistant Professor (Selection Grade – Stage 3) to the post of Associate Professor (Stage 4) under CAS-2010 (ref. University of Delhi's letter No.: CB.II/CAS 2010/Template/2015/135 dated 24.08.2017 and subsequent orders/ amendments/ letters issued in this regard):

Sr. No.	Name of the Teacher	Designation	Department	Stage(s) of Promotion	Selection Committee Meeting Date
1.	Dr. Sunil Koak	Assistant Professor (Selection Grade)	Physical Education	From Stage 3 to Stage 4 (Pay Matrix Level 12 to 13A)	19.06.2025

On the basis of the details, submitted by the candidate in the PBAS Proforma under CAS 2010 and in terms of his API Score with regard to his research, assessment of domain knowledge, teaching practices, as evaluated by the screening committee and also, verified by the Selection Committee (as laid down in the UGC Regulations 2010 for CAS), the Selection Committee after interviewing the candidate recommended that the above-mentioned faculty member be promoted from the post of Assistant Professor (Stage 3 - Academic level 12) to the post of Associate Professor (Stage 4 - Academic level 13A) under CAS 2010 with effect from his date of eligibility, i.e. 01.01.2016 as per University of Delhi's rules and regulations (subject to the approval of University of Delhi).

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 8:**

**To report & approve the appointment(s) of the following non-teaching staff (on regular basis) in the college:**

  
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It is submitted that, with reference to the recruitment advertisement No. CVS/2024/Non-Teaching/01 dated 07.06.2024; the following appointments were made on a regular basis, in accordance with the prescribed rules and procedures of the University of Delhi:

Sr. No.	Name and Designation	Category	Selection Committee Meeting(s) Date(s)	Date of Joining	Method of Recruitment
1.	Mr. Pankaj Senior Personal Assistant	Unreserved	05.05.2025	09.05.2025	Direct
2.	Mr. Deepak Kumar Senior Assistant	SC	05.05.2025	08.05.2025 (afternoon)	Direct
3.	Mr. Yogesh Kumar Senior Assistant	PwBD (VI)	05.05.2025	08.05.2025	Direct

**Table 1.1. – Details of Appointed Candidates**


In reference to the Senior Personal Assistant position, a total of 103 applications were received in response to the above-stated recruitment advertisement. Out of these, 31 applicants were found eligible and shortlisted for the written examination held on March 16, 2025.


Based on the results of the written examination held on March 16, 2025, and the subsequent skill test held on April 21, 2025, the Selection Committee, in its meeting dated May 5, 2025, resolved to recommend Mr. Pankaj (Sr. No. 1) as suitable in order of merit for appointment to the post of Senior Personal Assistant on a permanent basis at the College of Vocational Studies (University of Delhi).

In the same way, for the position of Senior Assistant, a total of 517 applications were received by the college under the SC category and 30 applications under the PwBD (VI) category. Out of these, 475 candidates were found eligible and shortlisted under the SC category, and 10 candidates were found eligible and shortlisted under the PwBD (VI) category for the written examination held on March 23, 2025.

Based on the results of the written examination held on March 23, 2025, the Selection Committee, in its meeting held on May 5, 2025, recommended the following

  
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candidates as suitable for permanent appointment to the post of Senior Assistant, in order of merit:

- Mr. Deepak Kumar (SC Category – Sr. No. 2), and
- Mr. Yogesh Kumar (PwBD (VI) Category – Sr. No. 3)

**RESOLUTION:** The relevant documents were placed before the Governing Body. After due deliberation, the Governing Body accorded its approval to the above-mentioned regular appointments of non-teaching staff in the college.

**ITEM NO. 2025 (2) 9:**


**To report and approve the promotion of the following non-teaching staff:**

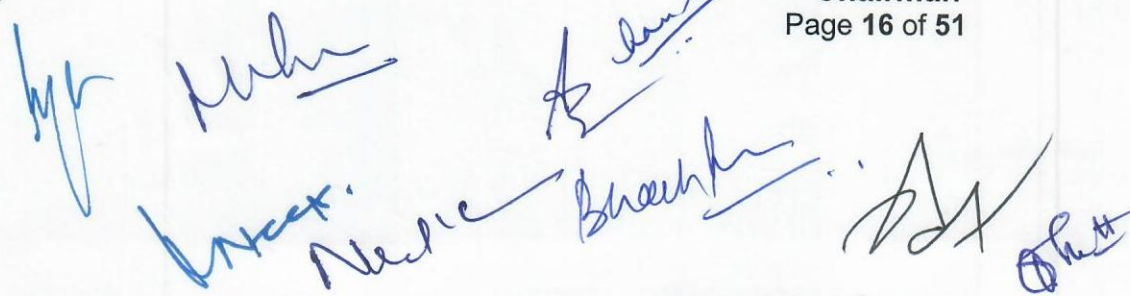
It is submitted that the following promotions were made in accordance with the recruitment rules, prescribed by the University of Delhi:

Sr. No.	Name and Designation	Promotion to the post of	DPC Meeting(s) Date(s)	Date of Joining	Method of Recruitment
1.	Mr. Siddharth Junior Assistant	Assistant	25.03.2025	26.03.2025	Promotion on the basis of Seniority cum fitness basis
2.	Mr. Vicky Junior Assistant	Assistant	25.03.2025	26.03.2025	
3.	Ms. Meenakshi Library Assistant	Semi Professional Assistant	25.03.2025	26.03.2025	
4.	Mr. Leeladhar Office Attendant	Junior Assistant	24.06.2025	25.06.2025	Promotion on the basis of Limited Departmental Examination (LDE)
5.	Mr. Suresh Kumar Office Attendant	Junior Assistant	24.06.2025	25.06.2025	

**RESOLUTION:** The relevant documents were placed before the Governing Body. After due deliberation, the Governing Body accorded its approval to the above-mentioned promotions of non-teaching staff in the college.

  
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**ITEM NO. 2025 (2) 10:****To report and approve the decisions taken by the Leave Advisory Committee.**

It is submitted that the duly constituted Leave Advisory Committee in its meeting dated 04.06.2025, 14.08.2025 and 02.09.2025, resolved to grant various types of leave to the following teaching staff members for the periods mentioned below:

Sr. No.	Names of the Employee	Designation & Department	Nature/ Type of Leave	Period of Leave Applied/ Granted	
				From	To
1.	Ms. Anu Singh	Associate Professor, Department of History	Sabbatical Leave	22.07.2025	21.07.2026
2.	Prof. Ragini Agarwal	Professor, Department of Commerce	Sabbatical Leave	01.08.2025	31.07.2026
3.	Dr. Silpa P.R.	Assistant Professor, Department of Economics	Child Care Leave	10.05.2025	30.06.2025
4.	Dr. Sangeeta Tyagi	Assistant Professor, Department of Hindi	Child Care Leave	18.08.2025	29.09.2025
5.	Ms. Swati Yadav	Assistant Professor, Department of Commerce	Child Care Leave	08.09.2025	19.09.2025

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 11:**

**To report & approve the joining of Dr. Anuradha Bawa Singh, Associate Professor, Department of English w.e.f. 14.07.2025 (forenoon) after availing Sabbatical Leave from 15.07.2024 to 13.07.2025.**

It is submitted that Dr. Anuradha Bawa Singh, Associate Professor, Department of English has joined back her duties w.e.f. 14.07.2025 (forenoon) after availing Sabbatical Leave from 15.07.2024 to 13.07.2025.

  
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Dr. Anuradha Bawa Singh used her Sabbatical to write a research paper, entitled 'The Colonial Hero in British Raj Fiction', a copy of which, along with the plagiarism report, is placed before the Governing Body for its record.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 12:**

**To report & approve the progress report submitted by Dr. Meera Nangia, Associate Professor, Department of Commerce.**

It is submitted that Dr. Meera Nangia, Associate Professor, Department of Commerce, was granted Sabbatical Leave for a period of one-year w.e.f. 03.01.2025, for the purpose of writing an academic book on the Indian Banking System.

Dr. Meera Nangia has submitted a six months' progress report on the work done by her while on sabbatical leave, received via Diary No. 1916 dated 28.07.2025, which is being placed before the Governing Body for its record and approval.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 13:**

**To report & approve the progress report submitted by Prof. Ashis Taru Deb, Department of Economics.**


It is submitted that Prof. Ashis Taru Deb, Department of Economics, was granted Sabbatical Leave for a period of one-year w.e.f. 01.01.2025 to 31.12.2025, for the purpose of writing a research paper, entitled 'Formation, Perpetuation and Resolution of NPA: Evaluation of PSBs and Institutions.'



Prof. Ashis Taru Deb has submitted a six months' progress report on the work done by him while on sabbatical leave, received via email dated 01.10.2025, which is being placed before the Governing Body for its record and approval.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

Further, with regard to sabbatical leave, the Governing Body resolved that:

  
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Member






Henceforth, the college shall develop a comprehensive application form to be filled by teachers while applying for sabbatical leave. This form shall contain specific information such as:

- ☞ A detailed plan of work / proposal / project for the sabbatical period
- ☞ The academic significance and expected outcomes of the sabbatical activity
- ☞ Relevant details of any previous leave availed etc.

In addition, the college shall also prepare a prescribed proforma to be filled by teachers upon resuming duty after availing sabbatical leave. This proforma will include detailed information regarding the work undertaken during the sabbatical period.

**ITEM NO. 2025 (2) 14:**

**To report & approve the joining of the following teaching staff after availing Child Care Leave:**

- i). Dr. Savita, Assistant Professor, Department of History, joined back her duties w.e.f. May 1, 2025 (forenoon), after availing Child Care Leave from December 26, 2024 to April 30, 2025.
- ii). Ms. Mamta Singh, Assistant Professor, Department of Hindi, joined back her duties w.e.f. January 24, 2025 (forenoon), after availing Child Care Leave from December 26, 2024 to January 23, 2025.
- iii). Dr. Silpa P.R., Assistant Professor, Department of Economics, joined back her duties w.e.f. June 6, 2025 (forenoon), after availing Child Care Leave from May 10, 2025 to June 05, 2025.
- iv). Dr. Sangeeta Tyagi, Assistant Professor, Department of Hindi, joined back her duties w.e.f. September 30, 2025 (forenoon), after availing Child Care Leave from August 18, 2025 to September 29, 2025.

  
**Secretary**

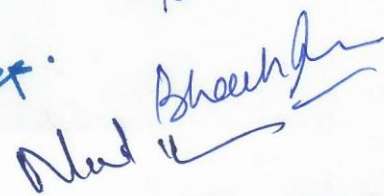
  
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v). Ms. Swati Yadav, Assistant Professor, Department of Commerce, joined back her duties w.e.f. September 20, 2025 (forenoon), after availing Child Care Leave from September 8, 2025 to September 19, 2025.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 15:**

**Chairman's Section**

The item mentioned below has been approved by the Hon'ble Chairman, Governing Body and is now being reported and placed before the Governing Body for its approval:

**(a) Appointment of Mr. Akshay Mishra, Assistant Professor, Department of Commerce, as Bursar of the College.**

It is submitted that the term of Dr. Shweta (Department of Commerce) as Bursar of the college (from 12.07.2024 till 11.07.2025) expired on 11.07.2025 and therefore, Mr. Akshay Mishra, Assistant Professor, Department of Commerce was appointed as Bursar of the College for a period of one year, i.e., from 12.07.2025 to 11.07.2026 in accordance with the prescribed Ordinance XVIII (4) (2) of University of Delhi.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**



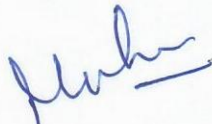

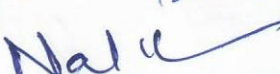


**ITEM NO. 2025 (2) 16:**

**To report and approve the assignment of additional charge of Caretaker to Mr. Manish, Junior Assistant.**

It is submitted that Mr. Manish, who is serving as a Junior Assistant on a permanent basis in the College, has been assigned the additional charge of Caretaker, replacing Mr. Ramesh Kumar Tiwari, Semi Professional Assistant, with effect from 29.05.2025. In accordance with the prescribed norms, he is entitled to Extra Work Allowance @ 2% of the basic pay per month, effective from the date of assignment of the additional charge.

  
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The matter is placed before the Governing Body to report and approve the assignment of additional charge of Caretaker to Mr. Manish, Junior Assistant, along with the grant of extra work allowance @ 2% of basic pay per month w.e.f. 29.05.2025, as per the applicable rules.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 17:**

**To report and approve the appointment of Part-Time Allopathic Doctor to address the health-related issues of the students and staff members of the college.**

It is submitted that in accordance with the resolution passed by the Governing Body of the College in its meeting held on February 3, 2025, vide item resolution No. 2025 (1) 16, a meeting of the Selection Committee was convened on June 12, 2025 to conduct interviews for the appointment of One (01) Part-Time Allopathic Doctor to address the health-related issues of the students and staff members of the college. The minimum qualification for the Part-Time Allopathic Doctor was set as an MBBS degree, as per the resolution passed by the Governing Body on February 3, 2025.

On the recommendation of the Selection Committee, Dr. B.K. Mehta was appointed as Part-Time Allopathic Doctor initially for a period of three months w.e.f. August 1, 2025, which may be further extended based on satisfactory performance.

Arrangements have been made for the Doctor's visit three days a week. Further, he is being paid a lump sum amount of ₹3,000/- per visit, as resolved by the Governing Body in its meeting dated February 3, 2025.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 18:**

**To report and approve the appointment of Part-Time Counsellor to help/ assist the college's students, address their emotional and behavioural issues etc.**

  
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It is submitted that in accordance with the resolution passed by the Governing Body of the College in its meeting held on February 3, 2025, vide item resolution No. 2025 (1) 16, a meeting of the Selection Committee was convened on June 12, 2025 to conduct interviews for the appointment of One (01) Part-Time Counsellor for students at the College.

The minimum qualification for the Part-Time Counsellor was set as M.A. in Psychology, with two years' experience as a counsellor in a reputed institute, preferably in an educational institution, as per the resolution passed by the Governing Body on February 3, 2025.

On the recommendation of the Selection Committee, Mr. Shivam Sagar was appointed as Part-Time Counsellor for students of the College, initially for a period of three months w.e.f. August 1, 2025, which may be extended based on satisfactory performance and requirements of the College.

The Counsellor is also being paid a lump sum amount of ₹3,000/- per visit, as resolved by the Governing Body in its meeting dated February 3, 2025.

Further, the visits of the Allopathic Doctor and Counsellor have been arranged by the College in such a manner that either the Doctor or the Counsellor is available on all working days throughout the week.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

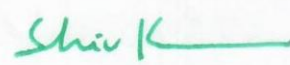
**ITEM NO. 2025 (2) 19:**

**To report and seek approval for the hiring of Skilled MTS Personnel on Outsourcing Basis.**

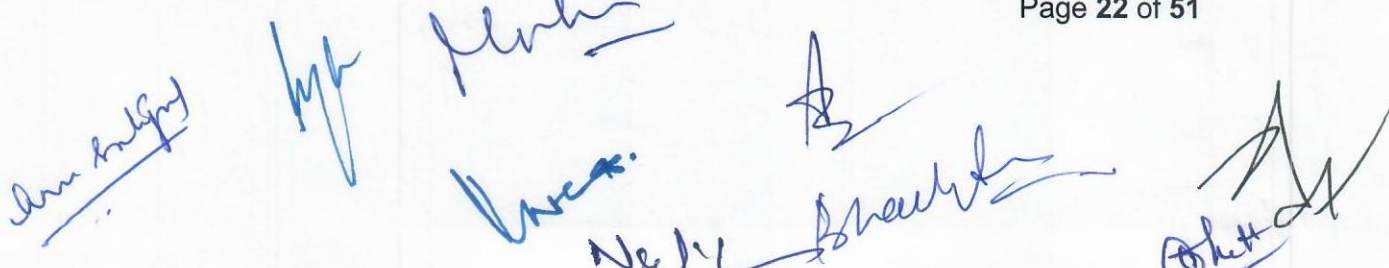
1). It is submitted that the Development Committee of the College in its meeting dated 06.08.2025 has recommended the hiring/ appointment of two Multi-Tasking Staff (MTS) on an outsourcing basis, as detailed below:

- i. One MTS with the skill of an Electrician
- ii. One MTS with the skill of a Plumber

2). In addition, based on the recommendation of the ICT Committee in its meeting

  
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dated 21.01.2025, it is proposed to hire one more MTS with IT skills, considering the operational requirements arising from the establishment of two new computer laboratories in the College.

This recommendation has been made in view of ensuring the smooth conduct of classes and the efficient functioning of college infrastructure and facilities.

In view of the above, approval is sought for the hiring/appointment of the aforesaid skilled personnel on an outsourcing basis through the existing agency, i.e., M/s. Eagle India, which is currently providing skilled and semi-skilled manpower services to the College.

The matter is placed before the Governing Body for its consideration and approval.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 20:**

**Proposal for Establishment of a Crèche Facility within the College Premises**

It is submitted that approximately 70% of the teaching staff are young professionals who have recently begun their married life, and many have recently become parents. Furthermore, more than 50% of the teaching staff are women. In view of these demographics and the evolving needs of the staff, the Teachers' Staff Association has requested the establishment of a crèche facility within the college premises to support faculty and staff members with infants and young children.

To ensure the smooth and efficient functioning of the proposed crèche, it is also recommended that a female Multi-Tasking Staff (MTS) member be deputed on an outsourcing basis to assist in the day-to-day operations of the facility. The presence of a female staff member would provide a more comfortable and secure environment for both children and parents.

This initiative seeks to foster a more inclusive and supportive work environment for all staff members, thereby contributing to improved work-life balance, increased employee well-being, and the overall institutional development of the college.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

  
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**ITEM NO. 2025 (2) 21:****Regarding Salary Expenditure in respect of Staff deployed on an Outsourcing basis.**

This is with reference to the resolution passed by the Governing Body in its meeting dated 03.02.2025 vide item No. 2025 (1) 17 regarding salary expenditure in respect of outsourced staff deployed beyond the sanctioned strength. In this context, the details are provided below:

Sl. No.	Post Name	Total Sanctioned Posts	Existing (Permanent) A	Existing (Contractual) B	Existing (Outsourced) C	Total Existing Personnel (A+B+C)
1	Daftri	2	1	-	-	1
2	MTS - Office Attendant	6	-	1	14	15
3	Mali/ Horticulture Staff	6	1	-	6	7
4	Chowkidar/ Security Guard	9	-	-	13	13
5	Housekeeping Staff	8	1	-	11	12
6	Nurse	1	-	-	1	1
7	Sports Attendant	1	-	-	-	-
<b>Total</b>		<b>33</b>	<b>3</b>	<b>1</b>	<b>45</b>	<b>49</b>

**Staff deployed/ to be deployed beyond Sanctioned Strength:**

- 16 personnel are currently employed over the sanctioned strength (49 total vs. 33 sanctioned).
- An additional four skilled MTS personnel (an Electrician, Plumber, IT Support Staff, and one female staff member for the Crèche Facility) are proposed to be hired on an outsourcing basis, as detailed in Item Nos. 2025 (2) 19 and 20.
- Further, as already approved by the Governing Body of the College in its meeting dated 03.02.2025 vide item No. 2025 (1) 17, the following positions are yet to be hired on an outsourcing basis:

  
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- ❖ 4 Security Guards (2 male and 2 female)
- ❖ 1 Housekeeping Staff
- ❖ 2 Horticulture Staff
- ❖ 1 MTS - Office Attendant

### **Minimum Rates of Wages**

(Basic Rates + Variable Dearness Allowance (V.D.A.) effective from 01.10.2025 as prescribed by the Ministry of Labour and Employment, Government of India – Office Order dated 25.09.2025)

Category of Worker	Rates of wages including V.D.A. per day (in Rs.)
Security Guard/ MTS (Skilled category)	981
MTS (Semi-skilled category)	893
Housekeeping and Horticulture (Unskilled category)	805

In order to ensure the smooth functioning of college operations and to maintain transparency in the institution's financial records, approval is sought to meet the salary expenditure for the 28 personnel (including 12 yet to be deployed) beyond the sanctioned strength from the College Fund under the Head 'College Facility and Service Charges'.

### **RESOLUTION:**

The relevant documents were placed before the Governing Body. After due deliberation, the Governing Body accorded its approval for the deployment of the aforementioned personnel on an outsourcing basis to ensure the smooth functioning of college activities.

The Governing Body further approved that the salary expenditure for the above mentioned 28 personnel (including 12 yet to be deployed) beyond the sanctioned strength shall be met from the College Fund, under the head 'College Facility and Service Charges'.

*Shiv K. Sode*  
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**To report the matter regarding the Limited Departmental Examination held for promotion to the post of Assistant in the College on 16.03.2025.**

It is submitted that the College had invited applications for the Limited Departmental Examination for promotion to the post of Assistant in the College on 03.10.2024 (a copy of the circular/notice is enclosed), in reference to Governing Body Resolution No. 2024 (2) 6, dated 31.05.2024. In response to the said notification, two applications were received from feeder cadre employees:

- 1) Ms. Damini Sinha (Junior Assistant)
- 2) Mr. Manish Kumar (Junior Assistant)

Subsequently, the College conducted the Limited Departmental Examination on 16.03.2025, in which both of the above candidates appeared and attempted the examination.


Approximately three months after the examination, it came to notice that Ms. Damini Sinha was permitted to appear in the LDE despite not fulfilling one of the mandatory eligibility conditions as per Rule 6(x)(d) of the Recruitment Rules, 2020 of the University of Delhi, which states:

**Relevant Rule**

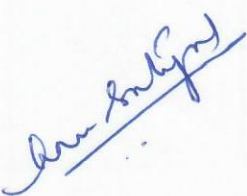






*"For purpose of appearing in the Limited Departmental Examinations (LDE) for all posts, the benchmark in the ACRs/APARs for the preceding three years will be "Very Good"."*

However, **Ms. Damini Sinha had not secured a 'Very Good' rating in one of the preceding three years.**

Mr. Manoj Kumar Sharma, Administrative Officer of the College, was issued letters seeking an explanation for allowing an ineligible candidate to appear. However, his replies were found unsatisfactory (copies enclosed as Annexure - 1).

  
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## Statement of Facts regarding APAR and Representation of Ms. Damini Sinha

- ☛ Ms. Damini Sinha received an APAR grading below 6, i.e., 5.5, which is rated as 'Good', for the year 2023-24. This grading was communicated to her by the then Principal, **Prof. Inder Jeet Dagar**, vide College Letter Ref. No. **CVS/2024/1644** dated **24.01.2024**.
- ☛ She submitted a representation via email on 29.01.2024, followed by a hard copy (Diary No. 5821 dated 22.03.2024), alleging workplace harassment by her then Reporting Officer, Mr. Punit Kumar (Administrative Officer, Accounts Section), and claimed that the adverse remarks were made with malafide intent.
- ☛ The College, via letter No. CVS/2024/407 dated 21.06.2024, directed her to submit documentary evidence by 24.06.2024 in support of her claims.
- ☛ As no evidence was submitted, the matter was treated as closed as per Note Sheet dated 30.07.2024, signed by the then Principal. Consequently, her APAR grading remained unchanged.

Now, after more than a year has elapsed, Ms. Damini Sinha, has submitted a request to the present Principal via her letter bearing diary No. 2078, dated 04.08.2025 (with a copy marked to the Chairman, Governing Body), appealing for a fresh review of her APAR grading/marks awarded by the then Reporting and Reviewing Officer, and for the removal of adverse remarks recorded in her APAR for the year 2023-2024.

The matter, along with the relevant documents, is placed before the Governing Body for perusal and necessary direction(s).

### RESOLUTION:

The Governing Body deliberated upon the matter and resolved to constitute a three-member empowered committee to decide upon the above-mentioned agenda. The committee shall take a comprehensive view of the said issue.

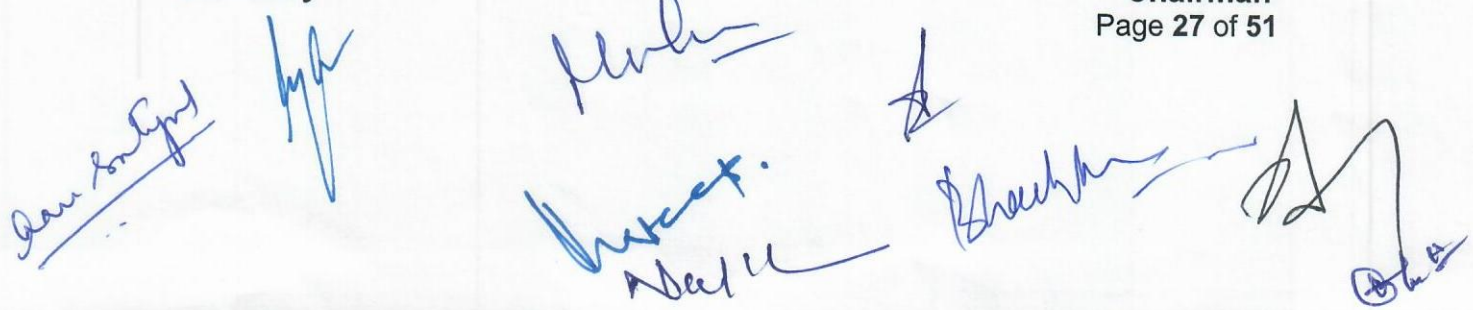
The final outcome determined by the committee shall be executed by the Principal and reported to the Governing Body at its next meeting.

The following are the members of the empowered committee:

1. Prof. Anu Mehra, Treasurer, Governing Body (Chairperson of the Committee)

  
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2. Prof. Mukesh Kumar Mehlawat, Member, Governing Body (Member)

3. Mr. Prateek Kashyap, Teachers' Representative, Governing Body (Member)

**ITEM NO. 2025 (2) 23:**

**To report the action taken by the Committee constituted for opening the sealed Almirah containing documents pertaining to the College's library issue**

In accordance with Resolution No. 2025 (1) 22, passed in the Governing Body meeting held on 03.02.2025, a four-member committee was constituted with the following members:

- 1) Prof. Shiv Kumar Sahdev, Principal, College of Vocational Studies
- 2) Prof. Anu Mehra, Member, Governing Body
- 3) Prof. Anu Satyal, Teachers' Representative, Governing Body
- 4) Dr. Vedbrat Tiwari, the then Secretary, Staff Council

The committee was instructed to initiate the procedure for opening the sealed almirah containing files related to the inquiry concerning the library issue, with the specific instruction that the entire process be video recorded. Additionally, the committee was directed to prepare a detailed list/ an inventory of all documents retrieved from the almirah and to place the same before the Governing Body at its next meeting.

In compliance with the resolution:

- ☞ The almirah was opened by the aforementioned committee on 28.02.2025.
- ☞ A detailed list/ inventory of all retrieved documents was duly prepared.
- ☞ The entire process was recorded on video, as instructed.

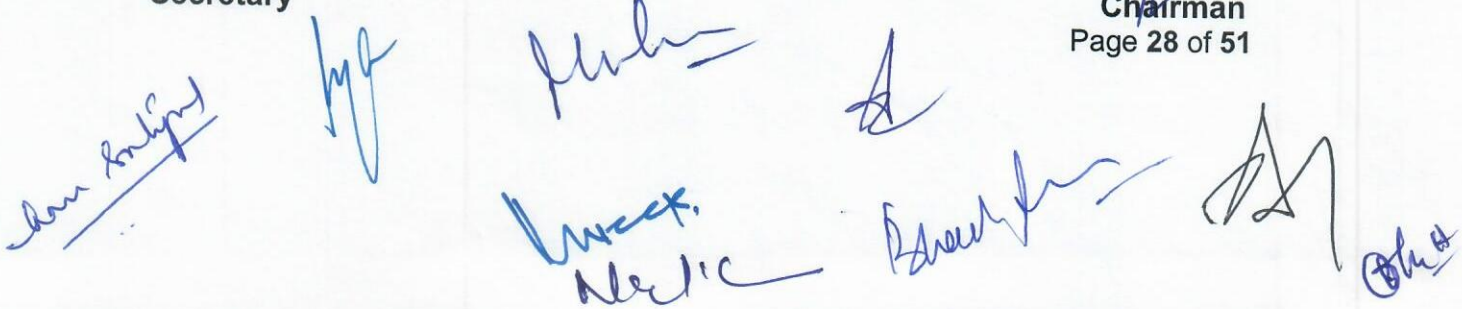
The matter is placed before the Governing Body along with the relevant documents for perusal and further necessary directions.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

The Governing Body further authorized the present Principal of the College, Prof. Shiv Kumar Sahdev, to access the documents contained in the almirah, as and when required, for official purposes, including matters related to the Library

  
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Issue, the Finance Enquiry Committee Report dated 04.10.2022, and other related matters.

**ITEM NO. 2025 (2) 24:**

**Permission for Initiation of Infrastructural Development Works**

It is submitted that, as approved by the Governing Body in its meeting held on 03.02.2025 (Resolution No. 2025 (1) 13), permission is hereby sought to initiate the following infrastructural development works:

**(1) Construction of Sports Facilities**

Permission is sought to initiate the construction of sports facilities on the college playground, which presently lacks any specialized or dedicated sports infrastructure.

In view of the growing interest in sports and physical fitness among students, the Governing Body, in its meeting held on 03.02.2025, vide Resolution No. 2025 (1) 13, accorded approval for the construction of a Tennis Court, Football Ground, Basketball Court, and Cricket Facilities, etc. These amenities will not only provide our students with the opportunity to engage in various recreational and competitive activities but will also enhance their overall physical and mental health.

**(2) Construction of a New Multi-Purpose Building**

Permission is sought to initiate the construction of a new multi-purpose building, following the demolition of the existing Principal's Bungalow and Non-Teaching Staff Quarters, subject to receiving a Structural Survey Report from CPWD.

The proposed construction aims to address the growing academic and institutional requirements of the College. The new building, to be constructed on the same site, will include the following facilities:

- ☛ A state-of-the-art auditorium with a seating capacity of 700 to 1200 persons, suitable for academic gatherings, cultural events, and conferences.
- ☛ A multipurpose hall for events, exhibitions, and flexible academic/co-curricular activities.

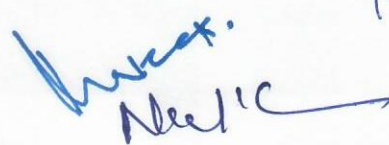
  
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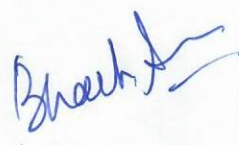






  
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- ☞ Two seminar halls, each with a seating capacity of 250 persons, equipped with modern audio-visual and conferencing facilities.

The Building Committee of the College also accorded its approval for the above mentioned construction works in its meeting held on 18.06.2025, vide Item Resolution No. 3.

It is further submitted that the above-mentioned civil works will be undertaken through the Building Committee of the College by entering into a Memorandum of Understanding (MoU) between the Principal, College of Vocational Studies, University of Delhi, and the Central Public Works Department (CPWD).

All work will be carried out in compliance with applicable government norms and requisite procedures.

The Governing Body in its meeting dated 03.02.2025 also resolved that the expenditure associated with Point 1 (sports facilities) will be met from the available funds under the Student Society Fund, specifically from the sub-head 'Sports Fee'. The expenditure associated with Point 2 (construction of the new multi-storey building) will be met from the Earmarked/Endowment Fund.

Besides this, the Governing Body of the College in its meeting dated 29.04.2019 vide item resolution No. 2019 (3) 17 resolved to get vacated the College's Staff Quarter as the condition of the Non-teaching staff quarters is very bad and is in non-livable condition.


However, despite multiple notices issued to the occupants, three out of eight flats continue to be occupied.

Permission is therefore sought to issue a final notice to the remaining occupants, failing which appropriate action shall be initiated to vacate the staff quarters, in the interest of safety and to enable the commencement of the above said construction activities.

#### **RESOLUTION:**

The Governing Body resolved that the two items mentioned above — (1) Construction of Sports Facilities and (2) Construction of a New Multi-Purpose

  
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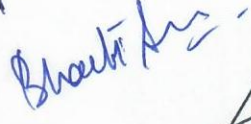


















Building be initiated through the Building Committee of the College, by entering into a Memorandum of Understanding (MoU) between the Principal, College of Vocational Studies, University of Delhi, and the Central Public Works Department (CPWD) for the execution of the aforementioned civil works, while ensuring compliance with all requisite procedures.

As already approved by the Governing Body in its meeting held on 03.02.2025 (Resolution No. 2025 (1) 13), the Governing Body further resolved to initiate the construction of a Main Entrance Gate along with a Security Guard Room to enhance campus security and visual identity. This civil work shall also be executed by the CPWD.

Relevant General Financial Rule in this regard is quoted as under:

As per General Financial Rule 133 (2):

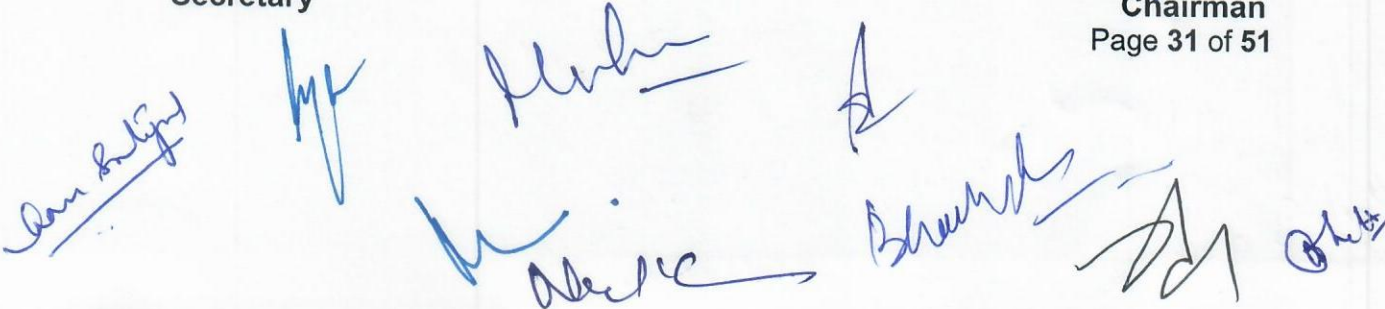
*A Ministry or Department may, at its discretion, assign repair works estimated to cost above Rupees thirty Lakhs and original/minor works of any value to any Public Works Organisation (PWO) such as Central Public Works Department (CPWD), State Public Works Department, others Central Government organisations authorized to carry out civil or electrical works such as Military Engineering Service (MES), Border Roads Organisation (BRO) etc. or Ministry/Department's construction wings of Ministries of Railways, Defence, Environment & Forests, Information & Broadcasting and Departments of Posts, and Space etc.*

1. The expenditure associated with Point 1 (Sports Facilities) shall be met from the available funds, i.e. from the College Fund under the sub-head 'Sports Fee' (Head – College Student Welfare Fund).
2. The expenditure associated with Point 2 (Construction of the New Multi-Storey Building) and construction of Main-Entrance Gate along with a Security Guard Room shall be met from the College Fund under the Head College's Development Fund.

In addition, the Governing Body resolved to issue a final notice to the occupants of the College's Staff Quarters to vacate the premises with immediate effect, as

  
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the condition of the Non-Teaching Staff Quarters is very poor and non-livable. Failing compliance, appropriate action shall be initiated to vacate the premises in the interest of safety and to enable the commencement of the above-mentioned construction activities.

**ITEM NO. 2025 (2) 25:**

**Regarding ICT Infrastructure and digital transformation of the College**

It is submitted that the College's Governing Body in its meeting dated 03.02.2025, vide resolution No. 2025 (1) 15 had already accorded its approval to the Comprehensive Proposal for upgrading ICT Infrastructure and facilitating the digital transformation of the College.

However, after due deliberation and considering the minutes of the Website Management and ICT Committee meetings of the College held on 18.02.2025 and 07.05.2025, the Finance Committee in its meeting held on 04.06.2025 vide its Supplementary Agenda Item No. 1 approved the following estimates related to ICT Infrastructure Developments in the College.

Sl. No.	Particulars	Qty.	Rate (₹)	Estimated Expenditure (in ₹)
1.	All in One PCs	110	1,10,000/-	1.21 crore
2.	UPS (10 KVA)	6	200,000/-	12 lakh
3.	Furniture for 2 Labs	-	10,00,000/- (for each lab)	20 lakh
4.	<b>Printers</b>			
	MFP	1	2,00,000/-	2 lakh
	Normal Printers	4	30,000/-	1.2 lakh
5.	Interactive Panels for Labs	4	1,50,000/-	6 lakh
6.	College Website	-	-	5.5 lakh
<b>Total Estimated Expenditure</b>				<b>1.677 crore</b>

**Table 1.2**

Accordingly, the procurements for the above items are being undertaken as per the approved estimates.

*Shiv K. Sarda*  
Secretary

*M. V. S.*  
Chairman  
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*Shan Sarda*  
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The matter, along with the relevant documents, is placed before the Governing Body for approval.

**RESOLUTION:**

The Governing Body, after due consideration, approved the procurement of the items listed in Table 1.2, ensuring that all requisite procedures and financial norms are duly followed. The expenditure associated with this shall be met from the College Fund under the Head 'College Facility and Service Charges'.

**ITEM NO. 2025 (2) 26:**

It is submitted that the Governing Body of the College in its meeting dated 14.11.2024 vide its item resolution No. 2024 (3) 15 considered and approved the estimate of Rs. 98 lakh (approx.) for purchase of Students Desk, Teachers Chair, Table and Black Board, Projector, LED for Smart Class Room, CCTV etc. through GeM.

In view of the above decision, the details of procurements already made (Sr. No. 1 and 2) and procurements currently in process (Sr. No. 3) through GeM are as under:

Sl. No.	Bid No.	Vendor Name	Items	Qty.	Amount
1	GEM/2025/B/5794515	M/s Ask System	Classroom Bench (3 Seater)	300	₹ 20,40,000
			Chair	20	₹ 96,000
			Whiteboard	8	₹ 20,000
			Bench (2 Seater)	200	₹ 5,30,000
			Total (A)		₹ 26,86,000
2	GEM/2025/B/6124070 (For Research Lab and Reading Room)	M/s Ask System	Workstation	44	₹ 3,19,000
			Almirah	25	₹ 2,98,750
			Chair	44	₹ 1,95,800
			Total (B)		₹ 8,13,550
3	GEM/2025/B/6377593 (For Computer Lab)	M/s Shree Hariom	Workstation	10	₹ 91,000
			Chair	20	₹ 77,300
			Total (C)		₹ 1,68,300
		M/s Ridhi Ent.	Work station	30	₹ 2,73,000
			Chair	60	₹ 2,31,900
			Total (D)		₹ 5,04,900
			Grand Total (A+B+C+D)		

**Table 1.3**

*Shiv K. Sarda*  
Secretary

*[Signature]*  
Chairman  
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**In addition to the above, the following procurements are to be made:**

- (i) Furniture and fittings for the Staff Room, including sofa sets, centre tables, reading tables, and other necessary furnishings, with a total estimated cost of ₹9,00,000/-. The Finance Committee, in its meeting held on 04.06.2025, has already accorded approval for the procurement of these items through the Government e-Marketplace (GeM) portal, vide its Item Resolution No. 5.
- (ii) Procurement of 24 projectors for classrooms and laboratories in the Second New Building (SNB). These projectors are being acquired to enhance digital teaching and learning facilities as part of the Smart Classroom initiative. The total estimated cost for these items is ₹24,00,000/-, and the procurement will be carried out through the Government e-Marketplace (GeM) portal, ensuring transparency and compliance with procurement norms.

In addition, repair of the existing 29 projectors is to be undertaken at an estimated cost of ₹2,50,000/-.

The matter, along with the relevant documents, is placed before the Governing Body for approval.

**RESOLUTION:**

The Governing Body, after due consideration, approved the procurement of the items listed in Table 1.3, in addition to the items mentioned under Item No. 26 (i) and (ii), ensuring that all requisite procedures and financial norms are duly followed.


The expenditure associated with this shall be met from the College Fund under the Head 'College Facility and Service Charges/ College Development Fund'.

**ITEM NO. 2025 (2) 27:**

**Approval for procurement of two Interactive Panels for the Committee Room & Seminar Hall, and one Pole-Mounted Outdoor LED Signage**

It is proposed to procure the following items to enhance its academic and communication infrastructure:

  
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- 1) Two interactive panels (size: 98 inches each) for installation in the College's Committee Room and Seminar Hall.

The existing smaller-sized interactive panels (65 inches) currently installed in these locations will be relocated to classrooms to facilitate their use as Smart Classrooms.

- 2) One outdoor custom LED signage (approximate size: 16 x 16 feet) for displaying important notices, college events, and other real-time information for the benefit of students, staff, and visitors.

The estimated expenditure for the procurement is as follows:

- **Two interactive panels:** ₹10 lakh
- **Outdoor LED signage:** ₹22–26 lakhs

The matter is placed before the Governing Body for consideration and approval of the proposed procurement and estimated expenditure of ₹36 lakhs.

**RESOLUTION:**

The Governing Body, after due consideration, approved the procurement of the two proposed interactive panels and the pole-mounted outdoor LED signage for the College, with a total estimated expenditure of ₹36 lakhs.

The expenditure shall be met from the College Fund, under the head 'College Facility and Service Charges/ College Development Fund'.

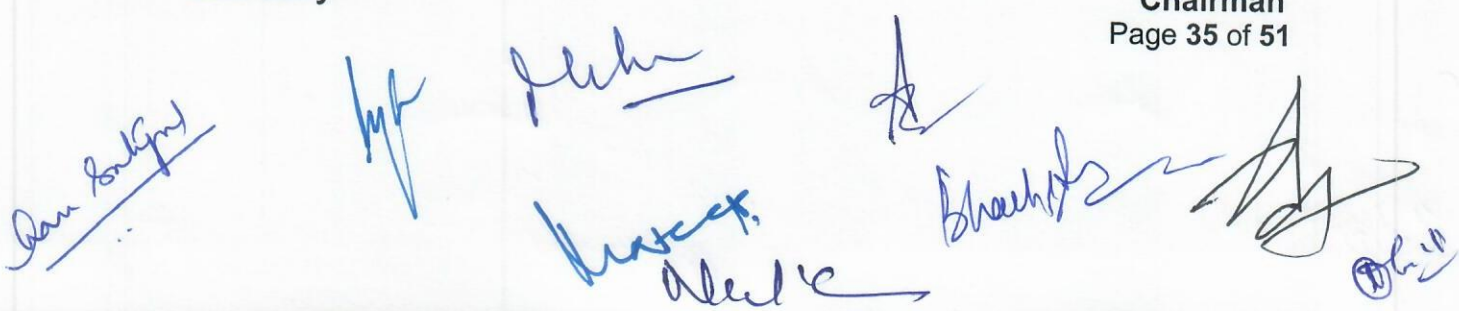
**ITEM NO. 2025 (2) 28:**

**Regarding distribution of Wristwatches to College Employees in Commemoration of the Centenary Year of the University of Delhi**

It is submitted that the college has received an email on 29.04.2025, along with a letter bearing ref. No. CB-III/Circular/2025/Vol.II/226 dated 28.04.2025 from the University of Delhi (attached as Annexure - 2) informing that in celebration of its Centenary year, marking 100 years of excellence, the university decided to gift a wristwatch to each of the employee working or retired from the University services in the Centenary Year, i.e. 01.05.2022 to 30.06.2023.

  
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As per the decision of the authorities of the University, following models of wrist watches were gifted to the employees:

(i) Model-HMT Plus JGSS 08 Roman White - for Gents

(ii) Model-HMT Utsav BLN 02 IPRG - for Ladies

It is pertinent to mention that the Centenary Year, being of historic importance for the University, was celebrated throughout the year with great enthusiasm where Colleges of the University had also participated by organizing various events of significance.

In this context, the University of Delhi has requested that the matter be placed before the Governing Body of the respective College for an appropriate decision.

The University has further informed that the expenditure for the distribution of wristwatches shall be borne by the College from its appropriate receipts.

In light of the above, and in keeping with the spirit of the Centenary celebrations, the College proposes to similarly present wristwatches to its employees as a token of recognition and appreciation for their continued contribution during this momentous occasion.

The proposal is hereby submitted before the Governing Body for consideration and approval.

**RESOLUTION:**

The matter was placed on record and in consideration of the aforementioned letter from the University of Delhi, reference number CB-III/Circular/2025/Vol.II/226 dated April 28, 2025, regarding the distribution of wristwatches to college employees, the Governing Body granted its approval for the distribution of wristwatches to the College staff, of make Titan or Timex, with a ceiling limit of ₹4,000 per employee.

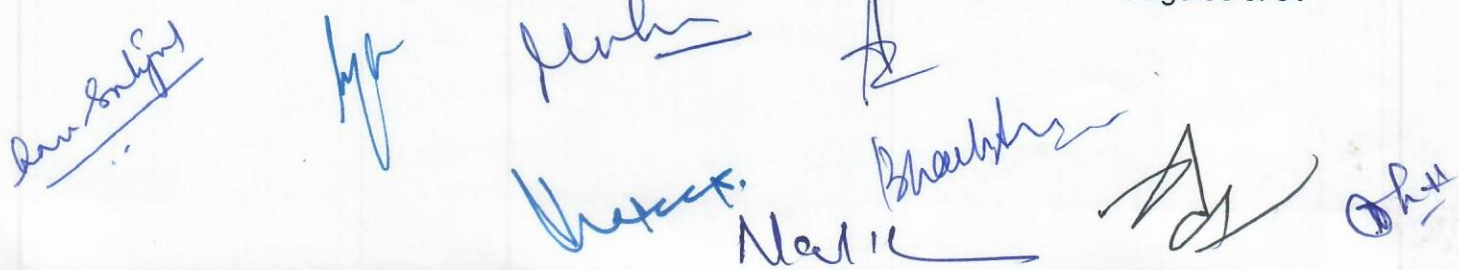
The expenditure, estimated at ₹10 lakhs, shall be met from the College Fund, under the Head 'College Facility and Service Charges/ College Development Fund'.

**ITEM NO. 2025 (2) 29:**

**Permission regarding grant of financial assistance/ support to the faculty members of College of Vocational Studies (University of Delhi) for attending FDPs, Conferences, Seminars, and Workshops etc.**

  
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It is submitted that the college has received a request from the Coordinator, Internal Quality Assurance Cell (IQAC) of the College, highlighting that no financial assistance is currently being provided by the college to its faculty members for attending Faculty Development Programs (FDPs), conferences, seminars, workshops, etc.

In view of the above, the IQAC has proposed that the College may allow reimbursement of registration fees to faculty members, subject to a maximum limit of ₹2,000 per faculty member per semester.

This support will serve as an encouragement for faculty members to participate in academic and professional development programs, thereby contributing to the overall quality enhancement of teaching and learning in the institution.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**The expenditure associated with this initiative shall be met from the College Fund, under the Head 'College Development Fund'.**

**ITEM NO. 2025 (2) 30:**

**Regarding Incentive Scheme for Faculty Members Publishing in Scopus Index**

It is submitted that publications indexed in Scopus are considered in the assessment criteria for NIRF rankings.

In order to encourage and promote high-quality academic research and publications, it is proposed to provide an incentive of up to ₹21,000 per faculty member, in cases where faculty members incur expenditure for publishing in Scopus-indexed journals.

This scheme aims to enhance the research output and academic profile of the College by motivating faculty members to publish in reputed indexed journals.

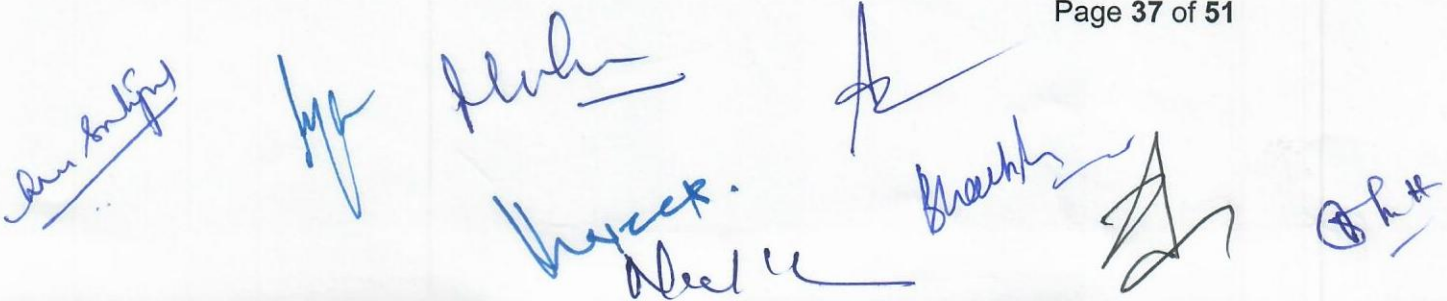
Further, the College shall notify all faculty members that, in order to ensure alignment with national academic standards and databases, each faculty member must possess an active Vidwan ID.

Permission is sought from the Governing Body to approve and implement the proposed incentive scheme.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

  
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Further, the Governing Body resolved that a committee be constituted by the Principal of the College to approve the work of the applicants qualifying for this incentive scheme.

The expenditure associated with this initiative shall be met from the College Fund, under the Head 'College Development Fund'.

**ITEM NO. 2025 (2) 31:**

**Regarding Academic, Research, and Entrepreneurial Pathways in the Fourth-Year Undergraduate Curriculum**

It is submitted that the fourth year of undergraduate programmes commenced from the academic session 2025–26, in accordance with the University Grants Commission's Undergraduate Curriculum Framework 2022 (UGCF-2022), aligning with the National Education Policy (NEP 2020). This framework offers students the option to pursue a dissertation, an academic project, or entrepreneurship.

For students inclined towards research and higher studies, the dissertation route has been designed. This will require them to undertake original work under faculty supervision.

Under the academic project route, students will be allowed to collaborate or work individually on applied or theoretical themes.

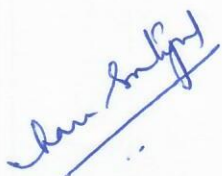
Under the entrepreneurship route, students will be able to focus on their innovative ideas and start-up incubation. This will be supported by industry mentors and coursework on business fundamentals.

As per the guidelines, all categories of student projects will be eligible for financial support through multiple channels, including internal college funds such as the Student Welfare Fund, as well as external sources like industry collaborations, Corporate Social Responsibility (CSR) contributions, and alumni donations.

Funding will be awarded based on the merit of student proposals. Students must submit well-justified proposals using a standardised proforma, which will be developed by the college. A proper Utilisation Certificate (UC) must be submitted in accordance

  
**Secretary**

  
**Chairman**  
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with college norms, if funding is sanctioned. Funding of up to ₹20,000 per proposal is recommended.

The matter is placed before the Governing Body for approval.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

The expenditure associated with this initiative shall be met from the College Fund, under the Head 'College Student Welfare Fund' (Sub-Head: Research, Innovation, Skill Development Activities).

**ITEM NO. 2025 (2) 32:**

**Regarding Pension Contribution and Leave Salary Contribution in respect of Prof. Shiv Kumar Sahdev, Principal, College of Vocational Studies**

It is reported and placed before the Governing Body that a letter has been received from the University of Delhi, bearing Ref. No. Fin./Pen. Cell/F-13/2025-26/ dated 01.08.2025, through which the University has conveyed approval for the Pension Contribution amounting to ₹2,39,495/- and Leave Salary Contribution amounting to ₹96,858/-, as determined in respect of Prof. Shiv Kumar Sahdev, Department of Mathematics, Shivaji College (University of Delhi), for the service rendered by him at the College of Vocational Studies as Principal for the deputation period w.e.f. 29.11.2024 to 31.03.2025.

The matter is being placed before the Governing Body to report the University's approval and to seek permission for the transfer of the total amount of ₹3,36,353/- (₹2,39,495/- + ₹96,858/-) from the College of Vocational Studies to Shivaji College, the parent institution of Prof. Shiv Kumar Sahdev, as per the prescribed norms.


**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

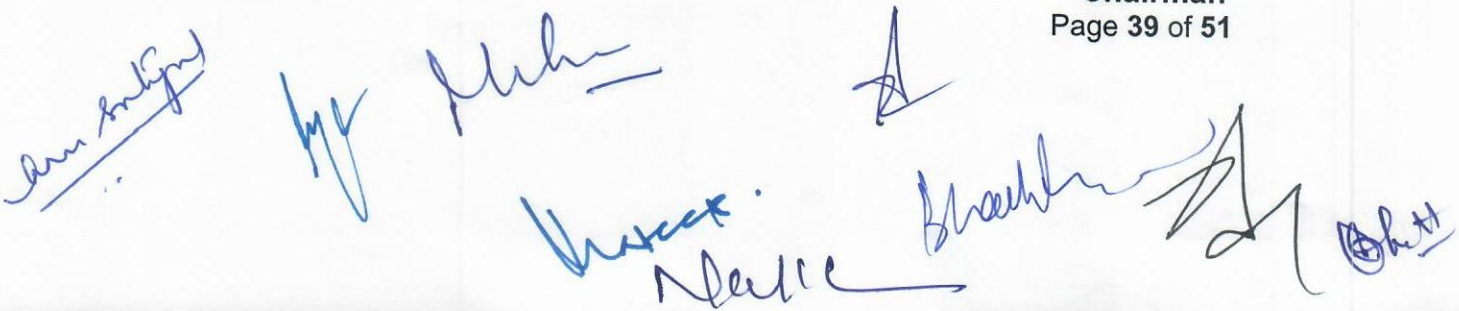
**ITEM NO. 2025 (2) 33:**

**To place the Note approved through circulation regarding Fee Revision, Annual Accounts, and Reclassification of Earmarked Funds.**

(attached as Annexure - 3)

  
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It is submitted that the note dated 26.06.2025, approved by **all Governing Body members through circulation**, is hereby placed before the Governing Body for reporting. The note pertains to the following matters:

1. Implementation of the Revised Fee Structure with effect from the Academic Session 2025–26.
2. Approval of the Annual Accounts for the Financial Year 2024–25.
3. Reclassification of Earmarked Funds under appropriate sub-heads, in accordance with the CAG's observations.

The above matters were approved unanimously through circulation, and are now placed before the Governing Body for information and record.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 34:**

**To report and approve the term of the following outsourced service providers; contracts were awarded to the mentioned below service providers through GeM Portal:**

Sr. No.	Name of the Organization	Type of Service	Number of Outsourced Staff	Tenure	
				From	To
1.	M/s Eagle India	Manpower Services	12 + 1 Nurse	01.05.2025	07.04.2026
			02	01.07.2025	07.04.2026
			<b>Total = 15</b>		
2.	M/s Alphonie India Pvt Ltd	Housekeeping Services	09	01.09.2025	31.08.2026
			02	01.10.2025	31.08.2026
			<b>Total = 11</b>		
3.	M/s Shaurya Enterprises	Horticulture service	06	01.04.2025	31.03.2026

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

*Shiv K. Saha*  
Secretary

*M. S.*  
Chairman  
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**ITEM NO. 2025 (2) 35:****Approval for extension of contract for Outsourced Security Services**

Sr. No.	Name of the Organization	Type of Service	Number of Outsourced Staff	Tenure	
				From	To
1.	M/s Dynamos Allied Services	Security Services	11	01.07.2025	30.06.2026
			2	01.10.2025	30.06.2026
			<b>Total = 13</b>		

It is submitted that M/s Dynamos Allied Services has been providing security services at the College of Vocational Studies (University of Delhi) since 01.07.2023, and has deployed security personnel as per the terms and conditions of the contract signed between the service provider and the College.

The tender was awarded for a period of three years, effective from 01.07.2023. Accordingly, as per the provisions of the original contract, the contract has been renewed for this year - 2025–2026, i.e., up to 30.06.2026, on the prevailing terms and conditions.

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 36:****To report and approve the term of Photocopy Machine Kiosk and Printout Services at College Premises.**

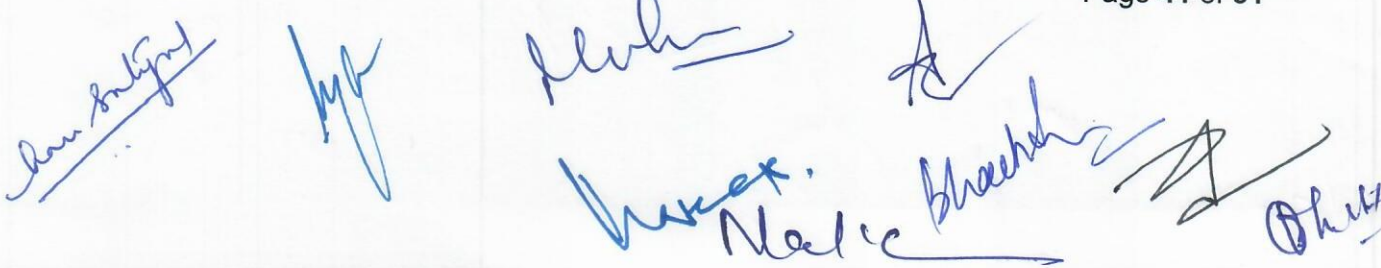
It is submitted that a tender was invited through the Government eProcurement System for providing Photocopy Machine Kiosk and Printout Services at the College premises. Based on the tender process, the contract has been awarded to the following service provider:

Sr. No.	Name of the Organization	Type of Service	Tenure	
			From	To
1.	M/s Arora Computer Services	Photocopy Machine Kiosk and Printout Services	20.05.2025	19.05.2027

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

  
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**To report regarding the request received from M/s. VIVA Associates vide its letter, bearing ref. No. CVS/127/25 dated 14.05.2025 (attached as Annexure - 4) for the release of the security deposit (5% of total bill), amounting to ₹21,76,386/-.**

It is submitted that the college received a request from M/s. VIVA Associates vide its letter, bearing ref. No. CVS/127/25 dated 14.05.2025 for the release of the security deposit (5% of total bill), amounting to ₹21,76,386/- following the completion of the defect liability period for the project "Double Structure in College of Vocational Studies."

Even though the defect liability period has concluded, numerous rectifications remain outstanding, including severe seepage issues at multiple locations, and rainwater entering the classrooms/ labs due to leakage issues, among others. Despite repeated requests from the college since the date of handover, i.e. since 09.09.2024, the contractor has not taken any action to address these outstanding issues.

The matter was placed before the Building Committee of the College in its meeting dated 18.06.2025. After due deliberation, the Building Committee accorded its approval to:

- Proceed with the rectification works through the College's own arrangements, utilizing the withheld security amount, and
- Forfeit the security deposit until all outstanding defects are duly addressed.

Now the matter is being placed before the Governing Body of the College for necessary direction(s).

**RESOLUTION:**

The Governing Body resolved that a legal opinion be sought from the empanelled advocate of the University of Delhi regarding the forfeiture of the withheld security deposit (5% of the total bill), amounting to ₹21,76,386/-, and the feasibility of utilizing the same for carrying out the rectification works related to the Second New Building through the College's own arrangements.

  
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If the legal opinion is affirmative, the College shall proceed to forfeit the security deposit and utilize the amount for the aforementioned rectification works. Alternatively, if M/s. VIVA Associates rectifies the defects at its own cost, the same shall be permitted.

The final outcome of the matter shall be reported to the Governing Body at its next meeting.

**ITEM NO. 2025 (2) 38:**

**To report and consider the request of M/s. Arvind Rattan & Co., Chartered Accountant Firm, for Payment of Invoices (attached as Annexure - 5).**

It is submitted that M/s. Arvind Rattan & Co., Chartered Accountant Firm has requested payment of ₹1,94,700/- against invoices raised for professional services rendered in filing appeal(s) with the Income Tax Department on behalf of the College.

The matter, along with supporting documents, was placed before the Finance Committee in its meeting held on 16.07.2025 for examination and recommendation.

The decision of the Finance Committee is quoted below:

*"The Committee noted that the payment estimates pertaining to the professional services rendered by M/s. Arvind Rattan & Co., Chartered Accountant Firm in filing appeal(s) with the Income Tax Department on behalf of the College were placed before the Governing Body of the College on 31.08.2023.*

*The Governing Body resolved that the decision in this regard would be taken jointly by the then Treasurer, Governing Body, Principal and Mr. Sumit Gupta, Governing Body Member after due interaction with the Chartered Accountant.*

*The Administrative Officer (Accounts Section) reported that the said decision was taken by the concerned members through an online meeting. However, no minutes of the meeting were recorded. Subsequently, two separate work orders, differing in amount and date (copies attached), were issued to M/s. Arvind Rattan & Co. for the specified services.*

  
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## Comparison of Fees as per Work Orders:

Assessment Year	Particulars	Fees (as per Work Order dated 21.09.2023)	Fees (as per Work Order dated 04.10.2023)
2018-19	274 read with section 271 AAC(1)	₹10,000/-	₹50,000/-
2018-19	274 read with section 270A	₹10,000/-	₹50,000/-
2018-19	274 read with section 272A(a)(d)	₹10,000/-	₹50,000/-

**Table 1.4**

In light of the discrepancies in the work orders and the absence of recorded minutes from the online meeting, the Finance Committee has recommended that the matter be placed before the Governing Body for an appropriate decision.

### **RESOLUTION:**

After thorough examination of the relevant documents, it was observed that an email dated 23.09.2023 was received from M/s. Arvind Rattan & Co., stating that the firm had initially quoted ₹10,000/- per reply for notices issued under the sections mentioned in Table 1.4.


However, since these matters fell under assessment proceedings, the firm later quoted a rate of ₹50,000/- per appeal.

The firm raised invoices for filing appeals under:

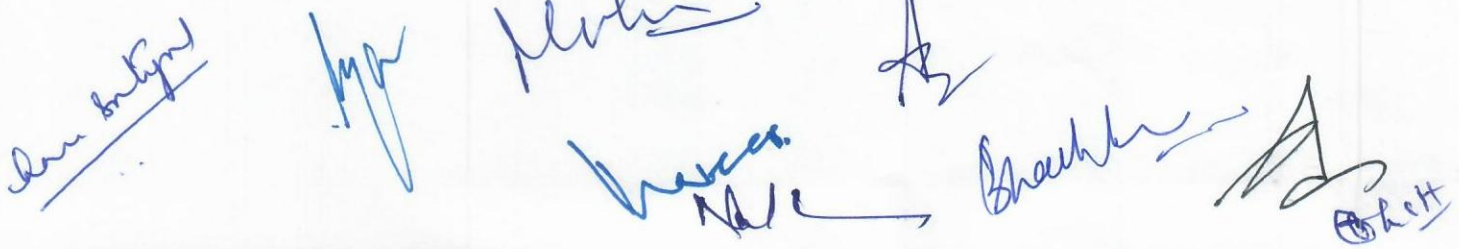
- 1) Section 271AAC(1) (Demand raised – ₹90,47,570/-),
- 2) Section 270A (Demand raised – ₹1,96,02,964/-), and
- 3) Commissioner Appeals (Demand raised – ₹21,58,87,685/-).

All demands, including those under Section 272A(a)(d) (demand raised - ₹10,000/-), have been settled. However, M/s Arvind Rattan & Co. has clarified that it will not charge any fee for the professional services provided in filing the appeal under Section 272A(a)(d).

Considering all the above facts, the Governing Body resolved to release the payment of ₹1,94,700/- against invoices raised by M/s. Arvind Rattan & Co.,

  
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Chartered Accountant Firm, for professional services rendered in filing appeal(s) with the Income Tax Department on behalf of the College.

**ITEM NO. 2025 (2) 39:**

To report and approve the Budget Estimates and Revised Budget Estimates, submitted by the College to the University Grants Commission (UGC) for the Financial Year 2025-26 (attached as Annexure - 6).

**RESOLUTION:**

A summarized report on Budget Estimates and Revised Budget Estimates for the Financial Year 2025-26 was placed on record before the Governing Body:

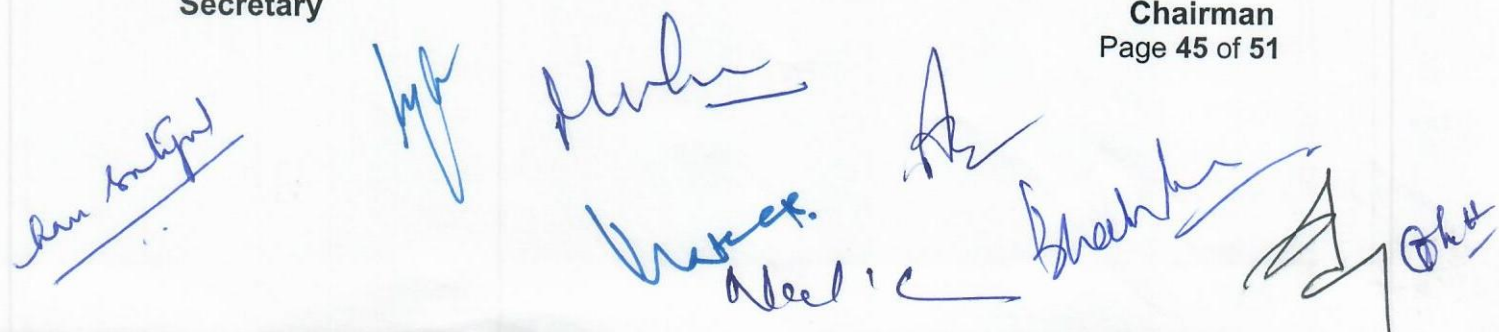
(in Rs.)

	Regular Teaching and Non-Teaching Staff salary	Other component of regular staff i.e. Leave Encashment, LTC/HTC, Retirement Benefits, Children Education Allowance and Medical Reimbursement (for serving), NPS (employee contribution)	Regular Pension for Teaching and Non-teaching and Pensionary benefit i.e. Contribution of Pension fund, Commutation value of Pension, Contribution to New Pension Scheme (for employer), Medical Reimbursement (for Pensioners)	Payment of Adhoc/Guest Teaching Staff/Outsource/Contractual Non-Teaching Staff	Non-Salary Component	Total
Budget Estimates F.Y. - 2025-26	34.83	4.48	13.35	2.59	17.76	73.00
Revised Budget Estimates (F.Y. 2025-26)	32.50	2.50	14.20	2.88	17.72	69.79

After due deliberation, the Governing Body accorded its approval to the Budget Estimates and Revised Budget Estimates, submitted by the College to the University Grants Commission (UGC) for the Financial Year 2025-26.

  
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**ITEM NO. 2025 (2) 40:**

**To report and approve the note regarding the college's student welfare fund allocation among various societies, NCC, NSS, the placement cell, departmental excursions, field trips, and other related activities (attached as Annexure - 7).**

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 41:**

**Regarding reconstitution of committee to examine and resolve objections or unattended audit paras raised by the CAG**

It is submitted that the University of Delhi vide its letter, No. CS-I/(111)/Misc.(Audit)/2023/6433(1) dated 18.08.2023 requested the college to constitute a committee of following members in the college in order to examine and clear objections/ unattended para as objected/ pointed out by the CAG:

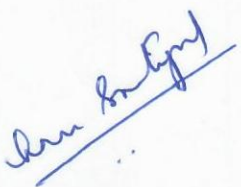



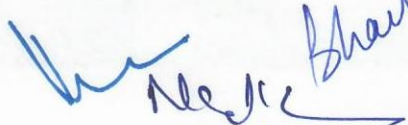


- 1) Chairperson or his/ her nominee
- 2) Principal
- 3) Vice-Principal or Senior-most teacher of the College
- 4) Bursar
- 5) Treasurer
- 6) University Representative

In compliance with the above directive, a committee was constituted by the Governing Body of the College vide its Resolution No. 2023(5) SA-5, passed in its meeting held on 23.11.2023. The committee comprised the following members:

- 1) Prof. Ravinder Kumar – Chairperson of the Committee (the then Member, Governing Body)
- 2) Prof. Inder Jeet Dagar – the then Principal
- 3) Ms. Neerja Arya – Senior-most Teacher of the College
- 4) Ms. Anuradha Bawa – the then Bursar
- 5) Prof. Pushpa Kumar Laksman – the then Treasurer, Governing Body
- 6) Mr. Jagdish Mittal – the then University Representative

  
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However, as per available records, the aforementioned committee did not carry out the assigned task.

The University also requested to submit report of the above committee to the University.

In view of the above, the matter is placed before the Governing Body for its consideration and approval for reconstitution of the committee as per the University's prescribed composition, so that the audit objections raised by the CAG may be examined and addressed in a time-bound manner, and the report be submitted to the University.

The proposed composition of the reconstituted committee is as under:

- 1) Prof. Anu Mehra – Treasurer, Governing Body (Chairman's Nominee)  
– Chairperson of the Committee
- 2) Prof. H.K. Dangi – University Representative, Governing Body (Member)
- 3) Prof. Shiv Kumar Sahdev – Principal (Member)
- 4) Mr. Akshay Mishra – Bursar (Member)
- 5) Dr. Shalini Singhal – Senior-most Teacher of the College (Member)
- 6) Mr. Prateek Kashyap – Teachers' Representative, Governing Body (Member)
- 7) Mr Punit Kumar – Administrative Officer, Accounts Section (*Special Invitee*)
- 8) Mr Manoj Kumar Sharma – Administrative Officer, Admn. Section (*Special Invitee*)

It is further submitted that the Accounts Section, in coordination with the Bursar and the Principal, has reviewed and worked upon several audit paras raised by the CAG. Their compiled workings (attached as Annexure - 8) will assist the newly constituted committee in effectively examining and resolving the objections or unattended audit observations.









**RESOLUTION:**

**The relevant documents were placed on record before the Governing Body. After due deliberation, the Governing Body resolved to reconstitute a committee as proposed:**

- 1) Prof. Anu Mehra – Treasurer, Governing Body (Chairman's Nominee)  
– Chairperson of the Committee

  
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- 2) Prof. H.K. Dangi – University Representative, Governing Body (Member)
- 3) Prof. Shiv Kumar Sahdev – Principal (Member)
- 4) Mr. Akshay Mishra – Bursar (Member)
- 5) Dr. Shalini Singhal – Senior-most Teacher of the College (Member)
- 6) Mr. Prateek Kashyap – Teachers' Representative, Governing Body (Member)
- 7) Mr Punit Kumar – Administrative Officer, Accounts Section (*Special Invitee*)
- 8) Mr Manoj Kumar Sharma – Administrative Officer, Admn. Section (*Special Invitee*)

In light of the University of Delhi's letter, bearing ref. No. CS-I/(111)/Misc.(Audit)/2023/6433(1) dated 18.08.2023, the above-mentioned committee is requested to immediately examine and address the audit objections raised by the CAG, and to submit its comprehensive report to the Governing Body at its next meeting for onward submission to the University and CAG.

**ITEM NO. 2025 (2) 42:**

It is submitted that the College is currently running the following self-financed undergraduate courses:

- i) B.Sc. (H) Computer Science
- ii) B.A. (H) Business Economics

The books of accounts for both courses are maintained separately by the College. However, since the financial year 2018–19, Schedule 2A of the College's Balance Sheet has reflected a negative closing balance in respect of the B.Sc. (Hons.) Computer Science course, while the B.A. (Hons.) Business Economics course has consistently shown a surplus. The year-wise position is as follows:

Financial Year	B.A. (H) Business Economics (Closing Balance in ₹)	B.Sc. (H) Computer Science (Closing Balance in ₹)
2018-2019	+ 12727777	- 2005282
2019-2020	+ 12071722	- 6285104

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Financial Year	B.A. (H) Business Economics (Closing Balance in ₹)	B.Sc. (H) Computer Science (Closing Balance in ₹)
2020-2021	+ 13017740	- 7979400
2021-2022	+ 12115789	- 8761828
2022-2023	+ 13802316	- 8915421
2023-2024	+ 15998347	- 5448624
2024-2025	+ 19035177	- 6663380

In view of the continued deficit balance in the B.Sc. (Hons.) Computer Science course and the consistent surplus balance in the B.A. (H) Business Economics course, it is recommended that the deficit balance of the B.Sc. (Hons.) Computer Science course be temporarily adjusted as a borrowing from the B.A. (Hons.) Business Economics course.

This would help in maintaining clarity and uniformity in financial reporting. The accounts will be reconciled and settled appropriately once a surplus arises in the B.Sc. (Hons.) Computer Science course.

#### **RESOLUTION:**

The relevant documents were placed on record before the Governing Body. After due deliberation, the Governing Body accorded its approval to the aforementioned recommendation of the college, i.e., the deficit balance of the B.Sc. (Hons.) Computer Science course be temporarily adjusted as a borrowing from the B.A. (Hons.) Business Economics course.

The Governing Body further directed the college that the accounts be reconciled and settled appropriately once a surplus arises in the B.Sc. (Hons.) Computer Science course.

#### **ITEM NO. 2025 (2) 43:**

**To report status on matters related to Library Issue and Finance Enquiry Committee Report dated 04.10.2022.**

*Shiv K. Saha*  
Secretary

*[Signature]*  
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*[Multiple handwritten signatures in blue ink]*



**(a) Library Issue:**

In pursuance of the decision taken by the Governing Body of the College of Vocational Studies in its meeting held on 14.11.2024, vide Item Resolution No. 2024 (3) 20, the College sent a follow-up communication to the University of Delhi regarding the library issue through letter No. CVS/2025/1089 dated 10.09.2025 (attached as Annexure – 9), in continuation of its earlier correspondence (letter ref. No. CVS/2024/1380 dated 28.11.2024).

The communication included a proper and complete statement of facts pertaining to the matter, through which the College has sought the opinion of the University of Delhi. A response from the University in this regard is still awaited.

**(b) Finance Enquiry Committee Report dated 04.10.2022:**

The Governing Body, in its meeting held on 02.03.2024, vide Item Resolution No. 2024 (1) 5, Point No. 2, resolved that the report of the Justice Gaur Committee, related to the Internal Audit report prepared by a private Chartered Accountant, be forwarded to the Finance Officer, University of Delhi, for his observations.

However, in the subsequent Governing Body meeting held on 31.05.2024, while confirming the minutes of the meeting dated 02.03.2024, the Governing Body, vide Item Resolution No. 2024 (2) 1, decided to defer this item and resolved that it will be considered in the next meeting after review.

Since then, this item has not been taken up in any subsequent meetings of the Governing Body.

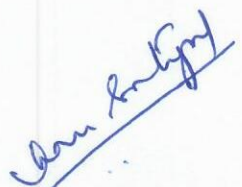







The matter, along with the relevant documents, is placed before the Governing Body for perusal and necessary direction(s).

**RESOLUTION:**

The relevant documents were placed on record before the Governing Body. After due deliberation, the Governing Body resolved that, as already passed by the previous Governing Body in its meeting dated 02.03.2024, the report of the Justice Gaur Committee, related to the Internal Audit Report prepared by a

  
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private Chartered Accountant, shall now be forwarded to the Finance Officer, University of Delhi, for his observations.

The Governing Body further resolved that, upon receipt of:

- ☞ the observations from the University regarding the Finance Enquiry Committee Report dated 04.10.2022, and
- ☞ the reply from the University of Delhi regarding the Library issue,

both matters shall be placed before the Governing Body for further necessary action and appropriate decision.

**ITEM NO. 2025 (2) 44:**

**To report and approve the minutes of the Finance Committee Meetings held on:**

- 1) 21.02.2025
- 2) 02.04.2025
- 3) 04.06.2025
- 4) 16.07.2025
- 5) 25.08.2025

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

**ITEM NO. 2025 (2) 45:**


**To report and approve the minutes of the Building Committee Meetings held on:**

- 1) 18.06.2025
- 2) 25.08.2025

**RESOLUTION: ITEM REPORTED, RECORDED AND APPROVED.**

The meeting ended with vote of thanks to the Chair.

  
Secretary

  
Chairman  
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